

In-Store Promos – Vendor and Department



Overview

- To setup In-Store Promos using 300,000 series UPC, the vendor will be automatically defaulted to 'ZOTHER.'
- Simplifies the In-Store Promos setup process.
- Department from the available list must be selected.
 - Promotions-Tax-FS, Promotions-Non-Tax-FS, Promotions-Tax-Non FS, Promotions-No Tax- NonFS
- Use the steps below to:
 - Understand the vendor default vendor for in-store promos
 - Set up a department for in-store promos

1 Enter **300,000 series UPC**

2 **Vendor** will automatically default to **Z-OTHER**

3 Ability to select another vendor is disabled

4 Type in Promo Name in the **Item Name** field

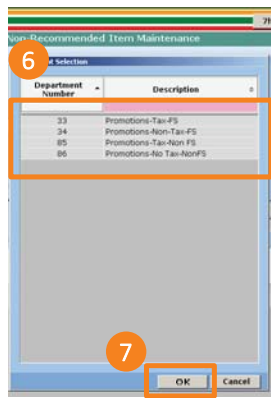
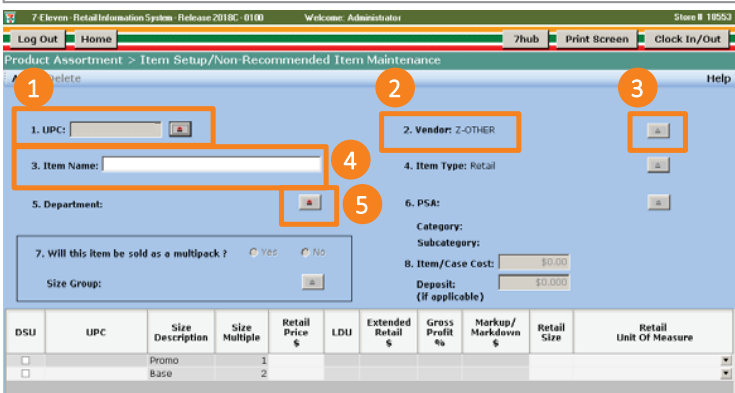
5 Click **Department** button

6 Click appropriate **Department Number / Description**

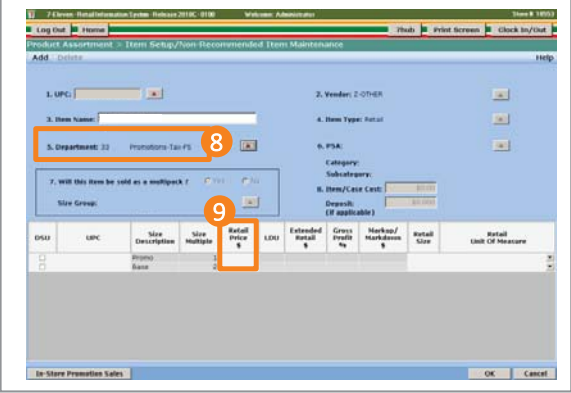
7 Click **OK** to save selections

8 Selections from **Steps 4-6** will populate under the Department section of Item Setup

9 Enter the **Retail Price**



Store Software Release 2018c



Key: Highlighted steps are new steps in the process