

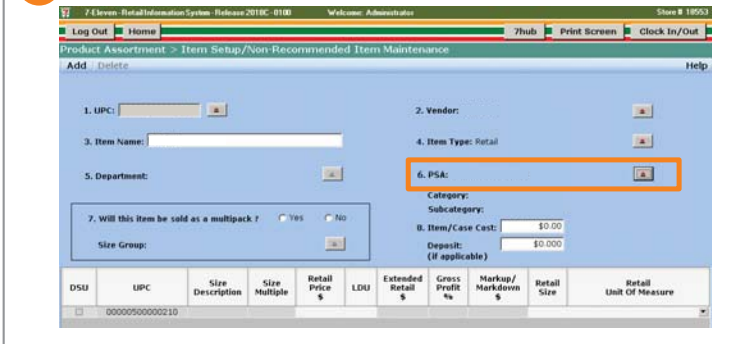
NRI Subcategory Setup



Overview

- Subcategory will be a required field when setting up / maintaining non-recommended items (NRIs) on the Non Recommended Item Setup/Maintenance Screen.
- Existing NRIs will be defaulted to the first subcategory of the denoted category during installation.
- During installation, NRIs with no sales in the last 180 days will be purged from the system.
- Moving forward, in March & September, NRIs with no sales in the last 180 days will be purged from the system. Removed items can be re-entered if needed.
- By virtue of requiring subcategory, NRIs will now be visible on the ABC Analysis screens (the separate NRI screens will be removed).
- Use the steps below to:
 - ❑ Select a Subcategory for a Non-Recommended Item (NRI)

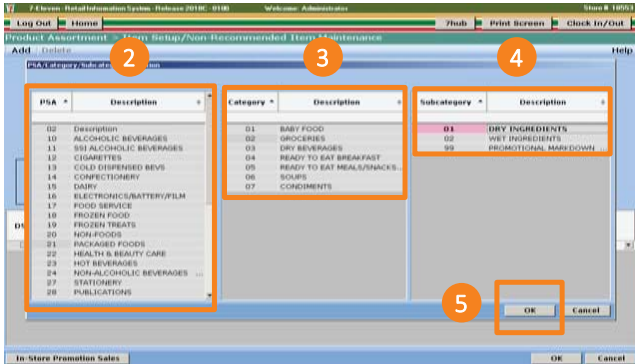
1 Click **PSA** button on the Item Setup screen



2 Click a **PSA** under the PSA column to select the PSA type

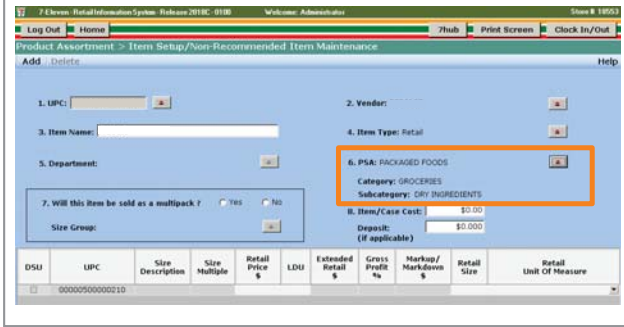
3 Click a **Category** under the Category column to select the Category type

4 Click a **Subcategory** under the Subcategory column to select the Subcategory type



5 Click **OK** to save selections

6 Selections from **Steps 2-4** will populate under the PSA section of the Item Setup screen



Note:

- The only change to NRI Setup/ Maintenance screen is an additional requirement to add the subcategory. The rest of the process for NRI setup stays the same as today.

Key: Highlighted steps are new steps in the process

In-Store Promos – Vendor and Department



Overview

- To setup In-Store Promos using 300,000 series UPC, the vendor will be automatically defaulted to 'ZOTHER.'
- Simplifies the In-Store Promos setup process.
- Department from the available list must be selected.
 - Promotions-Tax-FS, Promotions-Non-Tax-FS, Promotions-Tax-Non FS, Promotions-No Tax- NonFS
- Use the steps below to:
 - Understand the vendor default vendor for in-store promos
 - Set up a department for in-store promos

1 Enter **300,000 series UPC**

2 **Vendor** will automatically default to **Z-OTHER**

3 Ability to select another vendor is disabled

4 Type in Promo Name in the **Item Name** field

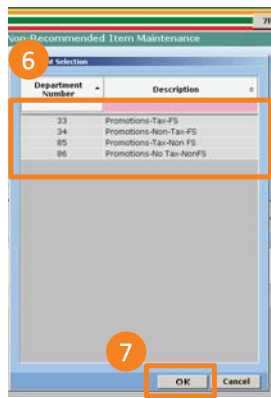
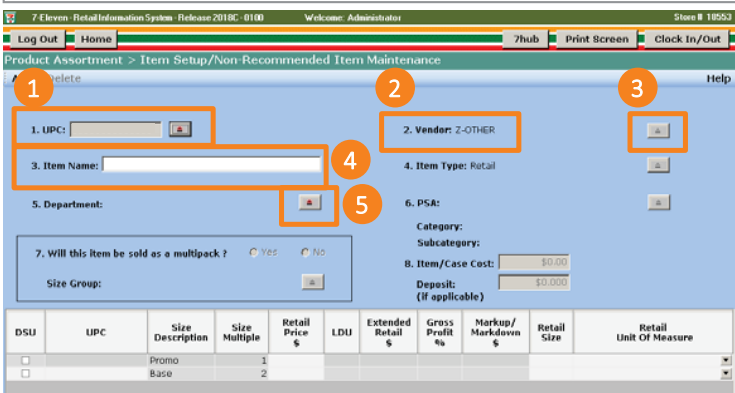
5 Click **Department** button

6 Click appropriate **Department Number / Description**

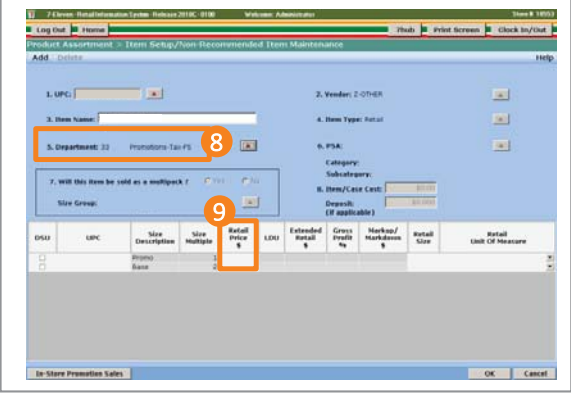
7 Click **OK** to save selections

8 Selections from **Steps 4-6** will populate under the Department section of Item Setup

9 Enter the **Retail Price**



Store Software Release 2018c



Key: Highlighted steps are new steps in the process